**Urlaubsantrag bzw. Diensturlaubsantrag für Pfarrer / Pfarrerinnen/ / ordinierte Gemeindepädagoginnen und -pädagogen**

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| **Name, Vorname** | | | | | **Dienstbezeichnung** | | | | | | | | | | **Dienstort** | | |
| **Ich beantrage** | | | | | | | | | | | | | | | | | |
| **1. Erholungsurlaub** | | | |  | | | | | | | | | |  | | | |
| **vom:** |  | | | **bis:** | | | |  | | | | **=** | |  | | **Tage** | |
| **2. Sonderurlaub** | | | |  | | | | | | | |  | |  | |  | |
| **vom:** |  | | | **bis:** | | | |  | | | | **=** | |  | | **Tage** | |
| **Ich zeige an und bitte um Genehmigung** | | | | | | | | | | | | | | | | | |
| **3. Abwesenheit vom Dienstbereich / Diensturlaub** | | | | | | | | | | | | | | | | | |
| **Aus folgendem Grund:** | | | |  | | | | | | | | | | | | | |
| **vom:** |  | | | **bis:** | | | |  | | | | **=** | |  | | **Tage** | |
| **Vertretung:** | |  | | | | | | | | | | | | | | | |
| **In dringenden Fällen bin ich erreichbar:  (Telefon/Handy)** | | | | | | | | |  | | | | | | | | |
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| **Ort, Datum** | | | | | |  | | | | **Unterschrift** | | | | | | | |
| **Zustimmung des Superintendenten / der Superintendentin / der Fachaufsicht:** | | | | | | | | | | | | | | | | | |
|  | | | | | |  | | | |  | | | | | | | |
| **Ort, Datum** | | | | | |  | | | | **Unterschrift** | | | | | | | |
| **Verfügung:** | | | | | |  | | | |  | | | | | | | |
| **1. Urlaub genehmigt am:** | | | | | | |  | | | |  | |  | | | |  |
|  | | | | | | | **Datum** | | | |  | | **f. d. R.** | | | |  |
| **2. Kirchenkreis informiert am:** | | | | | | |  | | | |  | |  | | | |  |
|  | | | | | | | **Datum** | | | |  | | **f. d. R.** | | | |  |
| **3. Urlaubsliste ergänzt:** | | | | | | |  | | | |  | |  | | | |  |
|  | | | | | | | **Datum** | | | |  | | **f. d. R.** | | | |  |
| **4. Restanspruch Erholungsurlaub** | | | | | | |  | | | |  | |  | | | |  |
|  | | | | | | | **Tage** | | | |  | | **f. d. R.** | | | |  |